

Mines & Geosciences Bureau - R III Indicative Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (PhP)		Remarks (brief description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		MOOE	CO	
A.Travel	Government Fares Agreement	ALL	Agency to Agency		1st to 4th Quarter			GoP	200,000.00		Plane fares for various official travels
B.Supplies and Materials	Office Supplies	ALL	Small Value/ Agency to Agency		GPPB Resolution No. 019-2006 dated December 6, 2006 (1st to 4th Quarter)			GoP	648,000.00		
	Other Supplies & Material Expenses	ALL	Small Value		1st to 4th Quarter			GoP	257,000.00		
	Accountable Forms		Agency to Agency		1st to 4th Quarter			GoP	9,000.00		
	Supply of Petroleum, Oil and Lubricants	FAD	Direct Contract		1st to 4th Quarter			GoP	1,200,000.00		Supply of petroleum, oil & lubricants for RP vehicles
C. Utilities	Drinking Water Supply	ALL	Shopping		1st to 4th Quarter			GoP	50,000.00		Water Supply
	Electric Power Supply & Cooking Gas Expenses	ALL	Direct Contracting		GPPB Resolution No. 019-2006 dated December 6, 2006 (1st to 4th Quarter)			GoP	1,250,000.00		Power Supply
D. Communication	Postage, Deliveries and Courier Services	ALL	Agency to Agency		GPPB Resolution No. 018-2007 dated May 31, 2007 (1st to 4th Quarter)			GoP	100,000.00		
E.Advertising	Tarpaulin, Streamers and Signages Signages	ALL	Shopping Small Value		(1st to 4th Quarter)			GoP	5,000.00		Materials for Advertisement Minahang Bayan
F. Printing and Binding	IEC for LGUs & other Printables	GSD			(1st to 4th Quarter)			GoP	55,000.00		IEC for LGUs & other Printables


Mines & Geosciences Bureau - R III Indicative Annual Procurement Plan for FY 2021

Code (PAP)	Procurement	Program/Project	PMO/ End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (PhP)		Remarks (brief description of Program/Project)
					Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		MOOE	CO	
G. Representation												
	Representation Expense		FAD/GD	Small Value	(1st to 4th Quarter)				GoP	614,000.00		Expenses for various meetings, conferences etc and IEC of GSD
H. Rent - motor vehicles												
	Hiring of vehicles		GD	Small Value	(1st to 4th Quarter)				GoP	1,211,000.00		IEC, geohazard assessment, groundwater resource assessment & geologic mapping
I. Subscription												
	Newspaper		FAD	Shopping	(1st to 4th Quarter)				GoP	12,000.00		Daily Supply of Newspaper
J. Professional Services												
	Janitorial Services		FAD	Small Value	(1st to 4th Quarter)				GoP	540,000.00		Provisions of 3 Janitors
	Security Services		ALL	Small Value	(1st to 4th Quarter)				GoP	1,044,000.00		Provisions of 3 Security Guards
	General Services		ALL	Small Value	(1st to 4th Quarter)				GoP	35,000.00		Electrical Maintenance, carpentry, fire extinguishers & various laborers
	Others		ALL	Small Value	(1st to 4th Quarter)				GoP	318,000.00		Other Professionals Services and Annual Physical Exam
	Consultancy Services		ALL	Small Value	(1st to 4th Quarter)				GoP	277,000.00		ISO Surveillance Audit & ISO Consultancy
	Auditing Services		ALL	Small Value	(1st to 4th Quarter)				GoP	56,000.00		

Mines & Geosciences Bureau - R III Indicative Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)		Remarks (brief description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		MOOE	CO	
K. Repair and Maintenance											
	Furnitures & Fixtures	FAD	Shopping	As the need arises				GoP			
	Aircon Maintenance	FAD	Small Value	As the need arises				GoP			
	Airconditioning Materials	FAD	Shopping	As the need arises				GoP	666,000.00		
	Repair and Maintenance of Motor Vehicle (as needed)	FAD	Small Value	As the need arises				GoP			
	Repair & maintenance of Office & ICT Equipments (as needed)	FAD	Small Value	As the need arises				GoP			
M. Insurance											
	Insurance	ALL	Agency to Agency	(1st to 4th Quarter)				GoP	400,000.00		
N. Trainings & Seminars											
	Venue, Supplies & Mats. Food, etc.	ALL	Small Value	(1st to 4th Quarter)				GoP	1,482,000.00		
O. Fidelity Bond											
	Fidelity Bond	ALL	Agency to Agency	(1st to 4th Quarter)				GoP	50,000.00		
P. Membership, Dues & Contributions											
	To Organizations	ALL	Agency to Agency	(1st to 4th Quarter)				GoP	25,000.00		
Q. Taxes, Duties and Expenses											
	LTO Registration	ALL	Agency to Agency	(1st to 4th Quarter)				GoP	29,000.00		
R. Extra Ordinary & Miscellaneous Expense											
	Expense of RD	ORD		(1st to 4th Quarter)				GoP	117,000.00		
S. Bldg. Maintenance											
	Repair & Maintenance Buildings & Structures	ALL	Small Value	(1st to 4th Quarter)				GoP	250,000.00		
TOTAL MOOE									10,900,000.00		

Recommended by:


BALDWIN M. PENEYRA
 BAC Chairperson

Verified by:


ALMA E. GATCHALIAN
 Accountant III

Approved by:


ALILO C. ENSOMO, JR.
 Regional Director

