DETAILED WORK AND FINANCIAL PLAN FOR CY 2021

Mines and Geosciences Bureau- REGIONAL OFFICE NO. III

P A P Code/Component Activity Statement		PERFORMANCE INDICATOR (UWM)	Key Program Code (UACS)	PHYSICAL TARGET																	GROSS TOTAL (PS, MOOE, CO)	DETAILED OBLIGATIONS, BY OBJECT OF EXPENDITURES (In P'000)																															
				JAN	FEB	MAR	Q1	APR	MAY	JUNE	Q2	JULY	AUG	SEPT	Q3	OCT	NOV	DEC	Q4	TOTA		PERSONAL SERVICES (with RLIP)					CAPITAL OUTLAY					MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)					MANDATORY EXPENSES					IMPOSITION					NET BUDGET ALLOCATION				
																						Q1	Q2	Q3	Q4	TOTAL	Q1	Q2	Q3	Q4	TOTAL	Q1	Q2	Q3	Q4	TOTAL	Q1	Q2	Q3	Q4	TOTAL	Q1	Q2	Q3	Q4	TOTAL	Q1	Q2	Q3	Q4	TOTAL
GRAND TOTAL - FUND 101 (REGULAR FUND)																					**58,351**	**8,439**	**11,091**	**8,439**	**11,307**	**39,277**	**200**	-	-	-	**200**	**4,272**	**5,034**	**4,153**	**5,415**	**18,874**	**1,980**	**2,285**	**2,027**	**1,925**	**8,217**	-	-	-	**1,499**	**1,499**	**2,292**	**2,749**	**2,126**	**1,991**	**9,158**
A.01	GENERAL ADMINISTRATION AND SUPPORT		**100000000000000**																		**15,563**	**2,747**	**3,628**	**2,747**	**3,724**	**12,847**	**200**	-	-	-	**200**	**424**	**406**	**518**	**1,168**	**2,516**	**83**	**82**	**92**	**81**	**339**	-	-	-	**674**	**674**	**341**	**324**	**426**	**413**	**1,504**
100000100001000-1 General Management and Supervision																																																			
	1 Administrative Service																				**15,192**	2,747	3,628	2,747	3,724	**12,847**	200				**200**	**289**	**360**	**422**	**1,074**	**2,145**	56	55	62	53	225				648	648	234	305	360	373	1,272
	A. Management and Administrative Support	No. of Monthly Accomplishment Report prepared		1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	**12**																																
	Participation to various special events	No. of Special Orders (SOs), Memoranda (Memos) prepared		100% of the total number of SOs/Memos to be prepared																																															
	Public Assistance Desk	No. of clients served		1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	**12**																																
		No. of Survey Report on Complaint/Feedback received		1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	**12**																																
		Signages installed and lounge maintained		1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	**12**																																
	Property Management	No. of Monthly Accomplishment Report prepared		1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	**12**																																
		No. of Inventory conducted (PPE 2021)*					-				-				-		1		**1**	**1**																																
		No. of Inventory Report of PPE prepared*		1			**1**				-				-				-	**1**																																
	Property Management	No. of Inventory of Vehicles**		1			**1**				-				-				-	**1**																																
		No. of Office buildings and its Content insured*					-				-				-			1	**1**	**1**																																
		No. of Inventory Report of Common Supplies and Materials prepared**		1			**1**				-	1			**1**				-	**2**																																
		No. of Appraisal Report of Unserviceable Equipment and Semi-Expendable Items conducted/prepared*					-				-				-			1	**1**	**1**																																
		No. of Disposal of Unserviceable Equipment and Semi-Expendable Items *					-				-				-			1	**1**	**1**																																
	Implementation of Procurement	No. of Updated APP for Non-CSE based on approved GAA FY 2021 prepared*		1			**1**				-				-				-	**1**																																
		No. of Indicative APP for Non-CSE FY 2022 prepared*					-				-		1		**1**				-	**1**																																
		No. of APP-CSE FY 2022 prepared**					-				-				-			1	**1**	**1**																																
		Early procurement conducted					-				-				-		1		**1**	**1**																																
	Implementation of Procurement	PhilGEPS posting complied for FY 2020*		1			**1**				-				-				-	**1**																																
		No. of Procurement Monitoring Report prepared*		1			**1**				-	1			**1**				-	**2**																																
	Records Management	No. of Monthly Accomplishment Report prepared		1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	**12**																																
		No. of Freedom of Information (FOI) Reports prepared**					-	3			**3**	3			**3**	3		3	**6**	**12**																																
		No. of urgent documents Received and Released**		100% of the total number of URGENT documents to be received and released																																															
	Cash Management	No. of Monthly Accomplishment Report prepared		1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	**12**																																
		No. of Report of Advice to Debit Account Issued (RADAI) prepared**		2	2	2	**6**	2	2	2	**6**	2	2	2	**6**	2	2	2	**6**	**24**																																
		No. of Report of Deposited Collection (RDC) prepared**		2	2	2	**6**	2	2	2	**6**	2	2	2	**6**	2	2	2	**6**	**24**																																
	B. Motor Vehicle Operation and Maintenance, Housekeeping, Building and Ground Improvement	No. of Monthly Accomplishment Report prepared		1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	**12**																																
	Motor Vehicle Operation and Maintenance	No. of vehicles repaired*					-				-				-			1	**1**	**1**																																
		No. of vehicles maintained*					-				-				-			1	**1**	**1**																																
		No. of Vehicles insured and registered**		100% of the total number of vehicles to be insured and registered																																															
	Building maintenance and ground improvement Program	No. of Monthly Accomplishment Report prepared		1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	**12**																																
		No. of Office Building constructed (Phase of)*				1	**1**			1	**1**			1	**1**			1	**1**	**4**																																
		No. of Office Building maintained*					-				-				-			1	**1**	**1**																																
		No. of Furniture and Fixtures repaired*					-				-				-			1	**1**	**1**																																
		No. of Office equipment repaired*					-				-				-			1	**1**	**1**																																
		No. of Office equipment maintained*					-				-				-			1	**1**	**1**																																
		No. of Survey equipment repaired*					-				-				-			1	**1**	**1**																																
		No. of Survey equipment maintained*					-				-				-			1	**1**	**1**																																
	Housekeeping Program	No. of Maintenance of Fire Extinguishers conducted**				1	**1**			1	**1**			1	**1**			1	**1**	**4**																																
	C. Human Resource Management Service	No. of Monthly Accomplishment Report prepared		1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	**12**																																
	Recruitment and Selection	No. of Appointment Paper and its supported documents prepared**		100% of the total number of appointments and documents to be prepared																																														
	D. Youth, Senior Citizens and Persons With Disabilities	No. of Monthly Accomplishment Report prepared		1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	**12**																																
		No. of PWD Plans and Program prepared		1			**1**				-				-				-	**1**																																
1000000100002000 Human Resource Development																																																			
	1 Human Resource Development Service	No. of Monthly Accomplishment Report prepared		1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	1	1	1	**3**	**12**																																
	A. Program Monitoring and Evaluation																																																		
	Foreign Scholarship Program	No. of nominees endorsed		100% of the total number of nominees to be endorsed																																															
	On-The-Job Training Program	No. of students accepted/ accommodated		100% of the total number of trainees to be accepted/accommodated																																														
	DAP related Scholarship Program	No. of nominees endorsed		100% of the total number of nominees to be endorsed																																														
	B. Training and Career Development Program																																																		
	Capacity and Professional Development Program	Competency Based Assessment completed**					-			1	**1**				-				-	**1**																																
		Individual Development Plan (IDP) consolidated and prepared					-			1	**1**				-				-	**1**																																
		Succession Plan prepared			1		**1**				-				-				-	**1**																																
	C. Rewards and Recognition																																																		
	Program for Awards and Incentives for Service Excellence (PRAISE)	No. of awardees identified					-				-				-			1	**1**	**1**																																
	Performance Management System	No. of Performance Evaluation Report prepared		2			**2**				-	2			**2**				-	**4**																																
2	Financial Management Services	Report prepared (no.)					-				-				-				-	-	**264**					-					-	**86**	**46**	**48**	**83**	**264**	27	27	30	28	**113**				15	**15**	59	19	18	40	**136**

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	b. Development of Small-Scale Mining - Assistance to Provincial/City Mining																					**168**	-	-	-	-	-	-	-	-	-	-	**29**	**59**	**36**	**45**	**168**	-	-	-	-	-	-	-	**16**	**16**	**29**	**59**	**36**	**29**	**152**
		1) Inventory of Peoples Small-Scale Mining (PSSM)/Minahang Bayan(MB) Areas, and Quarry/Sand and Gravel (SAG)/Small-Scale Mining (SSM) Sites (no.)			1		**1**	1	1	1	**3**		1	1	**2**	1			**1**	**7**	**55**						-							**7**	**21**	**14**	**13**	**55**	-	-	-	-	-			5	**5**	7	21	14	7	**50**
		2) Minahang Bayan Sites assessed (no.)					-	1			**1**				-				-	**1**	**18**						-							-	-	**16**	-	**2**	**18**					-			2	**2**	-	16	-	-	**16**
		3) Minahang Bayan Sites endorsed to DENR through MGBCO (no.)					-				-				-		1		**1**	**1**																								-	-		-			
		4) Approved Minahang Bayan Monitored (no.)					-				-				-				-	-																													
		5) P/CMRBs maintained/operationalized/reconstituted (no.)					-				-				-				-	-																													
		6) Meetings conducted/participated (no.)		2	3	2	**7**	2	3	2	**7**	2	3	2	**7**	2	3	2	**7**	**28**	**95**						-							**21**	**21**	**21**	**31**	**95**					-			9	**9**	21	21	21	21	**86**
A.03.A.2	Mining Industry Development Program		**310100100001000-2**																		**843**	-	-	-	-	-	-	-	-	-	-	**249**	**239**	**192**	**163**	**843**	-	-	-	-	-	-	-	**82**	**82**	**249**	**239**	**192**	**81**	**761**
	a. Monitoring/Audit of Mining Permits/Contracts/Leases/Claims/JOAs																				**843**	-	-	-	-	-	-	-	-	-	-	**249**	**239**	**192**	**163**	**843**	-	-	-	-	-	-	-	**82**	**82**	**249**	**239**	**192**	**81**	**761**
		Mining Rights monitored/audited (no.) as to compliance with:																																														
		a) Work Program/Terms and Conditions/Requirements	**310100100001000-2-01**	4	7	7	**18**	6	6	6	**18**	5	5	5	**15**	5			**5**	**56**	**207**						-							**54**	**70**	**48**	**36**	**207**					-			20	**20**	54	70	48	16	**187**
	Full Enforcement of Environmental Standards in Mining Operations pursuant to EO No. 79																																														
		b) Safety, Health, Environment and Social Development (SHES) Programs	**310100100001000-2-02**																		**636**						-							**195**	**169**	**144**	**127**	**636**					-			62	**62**	195	169	144	65	**574**
		b.1) Number of Mining Rights Monitored					-				-				-				-	-																													
		b.2) Number of monitoring conducted		4	7	7	**18**	6	6	6	**18**	5	5	5	**15**	5			**5**	**56**																													
		c) Monitoring Report on Mining Forest Program (MFP) submitted (no.)				1	**1**				-			1	**1**				-	**2**																													
	b. Strengthen Multi-Partite Monitoring System	Multi-Partite Monitoring Team (MMT) operationalized (no.)	**310100100001000-2-05**	25			**25**				-				-				-	**25**																													
A.03.A.3	**Mine Rehabilitation Program**		310100100001000-3																																													
	PI 3 Enforcement																																															
A.03.A.4	**Resolution of Complaints/Cases/ Conflicts**		**310100100001000-2-03**																		**131**	-	-	-	-	-	-	-	-	-	-	**22**	**33**	**31**	**46**	**131**	-	-	-	-	-	-	-	**13**	**13**	**22**	**33**	**31**	**33**	**119**
	a. Complaints/Cases/conflicts investigated/resolved (no.) by:																				**89**	-	-	-	-	-	-	-	-	-	-	**14**	**26**	**19**	**30**	**89**	-	-	-	-	-	-	-	**9**	**9**	**14**	**26**	**19**	**21**	**80**
		1) MGB			2	1	**3**	1	2	1	**4**	1	2	1	**4**	2	1		**3**	**14**	**74**						-							**14**	**19**	**19**	**22**	**74**					-			7	**7**	14	19	19	14	**67**
		2) Panel of Arbitrators (PAs)																			**14**						-							-	-	**7**	-	**8**	**14**					-			1	**1**	-	7	-	7	**13**
		2.a) Quarterly Accomplishment/Inventory Report of the Panel of Arbitrators				1	**1**			1	**1**			1	**1**			1	**1**	**4**																													
		2.b) Panel Decided					-				-	1		1	**2**				-	**2**																													
		2.c)Panel Resolve					-				-			1	**1**		1		**1**	**2**																													
		3) Assistance to PENRO/CENRO by embedded personnel			1	1	**2**	2	1	1	**4**	1	1	2	**4**	1	1	1	**3**	**13**																													
	Addressing Illegal Mining Operations per EO No. 79																																														
	b. Anti-Illegal Mining																				**43**	-	-	-	-	-	-	-	-	-	-	**7**	**7**	**12**	**16**	**43**	-	-	-	-	-	-	-	**4**	**4**	**7**	**7**	**12**	**12**	**38**
		1) Illegal Mining Sites with Cease and Desist Order (CDO) issued/implemented (no.)					-		1		**1**	1		1	**2**		1		**1**	**4**	**32**						-							**7**	**7**	**7**	**10**	**32**					-			3	**3**	7	7	7	7	**29**
		2)Confiscation/Release order issued (no.)					-				-		1		**1**				-	**1**																													
		3) Complaints/Charges filed with the Provincial Prosecutors Office (no.)					-				-	1			**1**	1			**1**	**2**	**11**						-							-	-	-	**5**	**6**	**11**					-			1	**1**			5	5	**10**
PROGRAM 2: MINERAL RESOURCES AND GEOSCIENCES DEVELOPMENT PROGRAM			**310200000000000**																		**405**	-	-	-	-	-	-	-	-	-	-	**150**	**160**	**25**	**70**	**405**	-	-	-	-	-	-	-	**39**	**39**	**150**	**160**	**25**	**32**	**366**
A.03.B	**Mineral Resources Development**		**310200100001000**																		**189**	-	-	-	-	-	-	-	-	-	-	**30**	**85**	**25**	**49**	**189**	-	-	-	-	-	-	-	**18**	**18**	**30**	**85**	**25**	**32**	**171**
A.03.B.1	Communication Plan for Minerals Development		**310200100001000-1**																		**189**	-	-	-	-	-	-	-	-	-	-	**30**	**85**	**25**	**49**	**189**	-	-	-	-	-	-	-	**18**	**18**	**30**	**85**	**25**	**32**	**171**
	a. Conduct of Awareness and Advocacy on Mineral Resources and Geosciences (MRGD)		**310200100001000-1-01**																		**78**						-							8	56	3	11	**78**	-	-	-	-	-	-	-	8	**8**	8	56	3	3	**70**
		Stakeholder's forum (no.)					-	1			**1**				-				-	**1**	-	-					-							-	-	-	-	-	-					-				-				-
		Dialogue with Sangguniang Panlalawigan/ Bayan/ Panlungsod/Barangay/ other groups (Religious groups, CSO, academe, etc.)					-	1			**1**				-				-	**1**	**78**						-							**8**	**56**	**3**	**11**	**78**					-			8	**8**	8	56	3	3	**70**
		Radio/TV guestings (no.)					-			1	**1**				-	1			**1**	**2**																													
		Press releases/photo releases/feature stories (no.)		2	2	2	**6**	2	2	2	**6**	2	2	2	**6**	2	2	2	**6**	**24**																													
	b. Generate information/Publish and disseminate IEC materials		**310200100001000-1-02**																																													
		Website and Social media (Facebook/Youtube/Twitter/Instagram) maintained/monitored (no.)		2	2	2	**2**	2	2	2	**2**	2	2	2	**2**	2	2	2	**2**	**2**																													
		Articles Posted in website and social media (no.)		2	2	2	**6**	2	2	2	**6**	2	2	2	**6**	2	2	2	**6**	**24**																													
		IEC materials/collaterals (caps, t-shirts, masks, etc.) produced/ reproduced/distributed (including climate change) (no.)			50	50	**100**	75	50	75	**200**	50	50	50	**150**	50			**50**	**500**																													
		Statistics reports submitted to MGBCO (no.)		7		4	**11**	7	1		**8**	7			**7**	7			**7**	**33**																													
		Maps/Map Info Database submitted to MGBCO (no.)		2	2	2	**6**	2	2	2	**6**	2	2	2	**6**	2	2	2	**6**	**24**																													
		MRGD reports submitted to MGBCO (no.)		5	2	3	**10**	4	2	2	**8**	5	2	2	**9**	4	2	2	**8**	**35**																													
	c. Capacity Building Program on MRGD		**310200100001000-1-03**																		**14**						-							-	-	**7**	-	**7**	**14**					-			**1**	**1**	-	**7**	-	**7**	**13**
		Trainings/ webinar conducted/ coordinated/ participated to attend (no.)																			-																													
		1. MGB Personnel					-		1		**1**		1		**1**	1			**1**	**3**	-						-							-	-	-	-	-	-					-				-				-
		2. LGUs and Other Stakeholders					-	1			**1**				-				-	**1**	**14**						-							-	-	**7**	-	**7**	**14**					-			1	**1**	-	7	-	7	**13**
		3. Small Scale Miners					-				-	1			**1**				-	**1**	-						-							-	-	-	-	-	-					-				-		-	-	-
	d. National Linkages	Linkages coordinated (no.)	**310200100001000-1-04**			3	**3**			3	**3**			3	**3**			3	**3**	**12**	**98**						-							**22**	**22**	**22**	**32**	**98**					-			10	**10**	22	22	22	22	**88**
2	**National Mineral Reservation Program**		**310200100001000-2**																																													

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